

# CHARLES COUNTY RECREATION, PARKS AND TOURISM

## Volunteer Coaches Background Screening

In an effort to promote child safety and a positive youth environment in our sports programs, Charles County Recreation, Parks & Tourism has developed the following standard for volunteers with our programs. All volunteer coaches, assistant coaches, and other persons specifically designated by the league, must submit to an annual criminal background check that will be conducted by Background Investigations Bureau, LLC. All information received during this background screening will be confidential. Charles County Recreation, Parks & Tourism has adopted the following exclusion criteria under accordance of the National Recreation and Parks Association Recommended Guidelines for Credentialing Volunteers.

### **Recommended Criteria for Exclusion**

A person should be disqualified and prohibited from serving as a volunteer if the person has been found guilty of the following crimes:

*Guilty means that a person was found guilty following a trial, entered a guilty plea, entered a no contest plea accompanied by a court finding of guilty, regardless of whether there was an adjudication of guilt (conviction) or a withholding of guilt. **This recommendation does not apply if criminal charges resulted in acquittal, Nolle Prosequi, STET, PBJ (probation before judgment) or dismissal.***

### **SEX OFFENSES**

- **All Sex Offenses** – Regardless of the amount of time since offense.  
*Examples include: child molestation, rape, sexual assault, sexual battery, sodomy, prostitution, solicitation, indecent exposure, etc.*

### **FELONIES**

- **All Felony Violence** – Regardless of the amount of time since offense.  
*Examples include: murder, manslaughter, aggravated assault, kidnapping, robbery, aggravated Burglary, etc.*
- **All Felony offenses other than violence or sex** within the past 10 years.  
*Examples include: drug offenses, theft, embezzlement, fraud, child endangerment, etc.*

### **MISDEMEANORS**

- **All misdemeanor violence** offenses within the past 7 years  
*Examples include: simple assault, battery, domestic violence, hit & run, etc.*
- **All misdemeanor drug & alcohol offenses** within the past 5 years or multiple offenses in the past 10 years.  
*Examples include: driving under the influence, simple drug possession, drunk and disorderly, public intoxication, possession of drug paraphernalia, etc.*
- **Any other misdemeanor** within the past 5 years that would be considered a potential danger to children or is directly related to the functions of that volunteer.  
*Example include: contributing to the delinquency of a minor, providing alcohol to a minor, theft – if person is handling monies, etc.*

### **PENDING CASES**

It is recommended that anyone who has been charged for any of the disqualifying offenses or for cases pending in court should not be permitted to volunteer until the official adjudication of the case.